6. Pastoral

Who should I contact if my child is unhappy at school?

First point of contact is always your <u>child's tutor</u>. The tutor will ask for support from the Head of Pastoral Care or other relevant teachers as necessary.

Can my child change tutor group?

The school seeks to create well-balanced tutor groups. Usually, <u>changes to tutor group will not be made after the start of the school year</u>. If your child wishes to change tutor group at the end of the school year, please write to the Head of Pastoral Care, Mr P Baldwin (p.baldwin@laudeladyelizabeth.com), giving reasons.

What if my child is being bullied?

Please <u>keep a record</u> of any case of bullying or suspected bullying and <u>contact your child's</u> <u>tutor, the Head of Pastoral Care, or any teacher, immediately</u>. Do not let your child suffer in silence – the majority of cases of bullying can be dealt with effectively if parents and teachers work together.